



KANE COUNTY

Seal of Kane County, Illinois

HUMAN SERVICES COMMITTEE

WEDNESDAY, MAY 8, 2019

County Board Room	Agenda	9:00 AM
Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134		

1. Call to Order

2. Approval of Minutes: April 10, 2019

3. Public Comment

4. Monthly Financial Reports

Resolution 19-010

5. Veteran's Assistance Commission

Resolution 19-011

6. Department of Human Resource Management

Resolution 19-012

Resolution 19-013

Resolution 19-014

Resolution 19-015

Resolution 19-016

Resolution 19-017

Resolution 19-018

Resolution 19-019

7. Compliance

8. Old Business

9. New Business

Resolution 19-020

10. Reports Placed On File

11. Executive Session (If Needed)

12. Adjournment

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**Human Services Committee Revenue Report - Summary
Through April 30, 2019 (41.7% YTD)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
120 Human Resource Management	\$ 251	\$ 1,000	\$ 505	50.52%
246 Employee Events Fund	\$ 251	\$ 1,000	\$ 505	50.52%
660 Veterans' Commission	\$ 70	\$ 331,000	\$ 1,290	0.39%
380 Veterans' Commission	\$ 70	\$ 331,000	\$ 1,290	0.39%
Grand Total	\$ 321	\$ 332,000	\$ 1,795	0.54%

**Human Services Committee Expenditure Report - Summary
Through April 30, 2019 (41.7% YTD, 42.31% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
120 Human Resource Management	\$ 145,027	\$ 2,813,778	\$ 2,360,043	\$ 35,870	85.15%
001 General Fund	\$ 17,436	\$ 262,960	\$ 93,720	\$ 210	35.72%
010 Insurance Liability	\$ 127,591	\$ 2,549,818	\$ 2,266,324	\$ 35,660	90.28%
246 Employee Events Fund		\$ 1,000	\$ -	\$ -	0.00%
660 Veterans' Commission	\$ 21,805	\$ 331,000	\$ 116,666	\$ -	35.25%
380 Veterans' Commission	\$ 21,805	\$ 331,000	\$ 116,666	\$ -	35.25%
Grand Total	\$ 166,832	\$ 3,144,778	\$ 2,476,709	\$ 35,870	79.90%

**Human Services Committee Expenditure Report - Detail
Through April 30, 2019 (41.7% YTD, 42.31% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Transactions	YTD Encumbrances	Total % Used
120 Human Resource Management	\$ 145,027	\$ 2,813,778	\$ 2,360,043	\$ 35,870	85.15%
001 General Fund	\$ 17,436	\$ 262,960	\$ 93,720	\$ 210	35.72%
Personnel Services- Salaries & Wages	\$ 11,698	\$ 158,607	\$ 60,403	\$ -	38.08%
Personnel Services- Employee Benefits	\$ 3,686	\$ 65,102	\$ 18,392	\$ -	28.25%
Commodities	\$ 276	\$ 6,800	\$ 1,499	\$ 210	25.13%
Contractual Services	\$ 1,777	\$ 32,451	\$ 13,425	\$ -	41.37%
010 Insurance Liability	\$ 127,591	\$ 2,549,818	\$ 2,266,324	\$ 35,660	90.28%
Personnel Services- Salaries & Wages	\$ 10,435	\$ 136,777	\$ 57,318	\$ -	41.91%
Personnel Services- Employee Benefits	\$ 3,109	\$ 41,627	\$ 16,491	\$ -	39.62%
Contractual Services	\$ 114,047	\$ 2,371,414	\$ 2,192,514	\$ 35,660	93.96%
246 Employee Events Fund	\$ -	\$ 1,000	\$ -	\$ -	0.00%
Commodities	\$ -	\$ 1,000	\$ -	\$ -	0.00%
660 Veterans' Commission	\$ 21,805	\$ 331,000	\$ 116,666	\$ -	35.25%
380 Veterans' Commission	\$ 21,805	\$ 331,000	\$ 116,666	\$ -	35.25%
Personnel Services- Salaries & Wages	\$ 14,481	\$ 190,206	\$ 79,470	\$ -	41.78%
Personnel Services- Employee Benefits	\$ 6,431	\$ 93,218	\$ 33,542	\$ -	35.98%
Commodities	\$ 17	\$ 4,211	\$ 281	\$ -	6.68%
Contractual Services	\$ 876	\$ 43,365	\$ 3,372	\$ -	7.78%
Grand Total	\$ 166,832	\$ 3,144,778	\$ 2,476,709	\$ 35,870	79.90%



Human Services Accounts Payable by GL Distribution

Payment Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 001 - General Fund											
Department 120 - Human Resource Management											
Sub-Department 120 - Human Resource Management											
Account 55000 - Miscellaneous Contractual Exp											
1299 - Kane County Regional Office of Education	10400	Fingerprinting - February 2019	Paid by EFT # 52066		03/08/2019	03/21/2019	03/21/2019		04/01/2019	400.00	
8437 - Phoenix Staffing & Management Systems	24615	Temp Services - McGary 3/5/19	Paid by EFT # 52104		03/05/2019	03/21/2019	03/21/2019		04/01/2019	748.30	
8437 - Phoenix Staffing & Management Systems	24626	Temp Services - McGary 3/10/19	Paid by EFT # 52104		03/10/2019	03/21/2019	03/21/2019		04/01/2019	748.30	
8437 - Phoenix Staffing & Management Systems	24637	Temp Services - McGary 3/17/19	Paid by EFT # 52104		03/17/2019	03/21/2019	03/21/2019		04/01/2019	748.30	
8437 - Phoenix Staffing & Management Systems	24662	Temp Services - McGary 3/31/19	Paid by EFT # 52341		03/31/2019	04/04/2019	04/04/2019		04/15/2019	748.30	
8437 - Phoenix Staffing & Management Systems	24649	Temp Services - McGary 3/24/19	Paid by EFT # 52341		03/24/2019	04/04/2019	04/04/2019		04/15/2019	748.30	
1299 - Kane County Regional Office of Education	8001900010	Fingerprinting - March 2019	Paid by EFT # 52538		04/09/2019	04/17/2019	04/17/2019		04/29/2019	280.00	
									Account 55000 - Miscellaneous Contractual Exp Totals	Invoice Transactions 7	<u>\$4,421.50</u>
Account 60000 - Office Supplies											
1024 - Ready Refresh by Nestle (Ice Mountain)	1988106207791	Water Delivery 2/5/19	Paid by EFT # 52116		02/25/2019	03/19/2019	03/19/2019		04/01/2019	25.72	
1024 - Ready Refresh by Nestle (Ice Mountain)	19C8106207791	Water Delivery 3/7/19	Paid by EFT # 52352		03/25/2019	04/03/2019	04/03/2019		04/15/2019	31.89	
3854 - Identisys, Inc.	431190	HRM - ID Pockets and ID Cards	Paid by EFT # 52279		03/25/2019	04/04/2019	04/04/2019		04/15/2019	114.70	
3578 - Warehouse Direct Office Products	4246639-0	HRM - Folders, hanging folders, tape	Paid by EFT # 52400		04/02/2019	04/04/2019	04/04/2019		04/15/2019	94.60	
12043 - Ashley Young	032819	HRM Office Supplies Shredder and colored paper	Paid by EFT # 52412		03/28/2019	04/04/2019	04/04/2019		04/15/2019	34.88	
									Account 60000 - Office Supplies Totals	Invoice Transactions 5	<u>\$301.79</u>
									Sub-Department 120 - Human Resource Management Totals	Invoice Transactions 12	<u>\$4,723.29</u>
									Department 120 - Human Resource Management Totals	Invoice Transactions 12	<u>\$4,723.29</u>
									Fund 001 - General Fund Totals	Invoice Transactions 12	<u>\$4,723.29</u>
Fund 010 - Insurance Liability											
Department 120 - Human Resource Management											
Sub-Department 130 - Insurance Liability- HRM											
Account 50000 - Project Administration Services											
8258 - CCMSI	0118967-IN	Claims & Administration Fee March 2019	Paid by EFT # 51996		03/12/2019	03/21/2019	03/21/2019		04/01/2019	5,884.17	
									Account 50000 - Project Administration Services Totals	Invoice Transactions 1	<u>\$5,884.17</u>



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Payment Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 010 - Insurance Liability											
Department 120 - Human Resource Management											
Sub-Department 130 - Insurance Liability- HRM											
Account 50150 - Contractual/Consulting Services											
1026 - Laner Muchin Ltd	557839	March 2019 Retainer & Legal Svcs through 2/20/19	Paid by EFT # 52070		03/01/2019	03/19/2019	03/19/2019		04/01/2019	29,515.83	
									Account 50150 - Contractual/Consulting Services Totals	Invoice Transactions 1	\$29,515.83
Account 53000 - Liability Insurance											
12023 - American Technologies Inc	BJ81360750-001	Emergency Services Performed (water mitigation services)	Paid by EFT # 51974		02/28/2019	03/21/2019	03/21/2019		04/01/2019	9,093.01	
12023 - American Technologies Inc	BJ81760638-001	Restoration Services - Water Damage Repairs	Paid by EFT # 51974		02/28/2019	03/21/2019	03/21/2019		04/01/2019	29,238.35	
9429 - Monarch Fire Protection, Inc.	14216	Automatic Fire Sprinkler System	Paid by EFT # 52088		01/29/2019	03/21/2019	03/21/2019		04/01/2019	600.00	
1654 - Northern Contracting, Inc.	7918	Guardrail Repair @ Orchard Rd. S. of I88	Paid by EFT # 52094		03/18/2019	03/21/2019	03/21/2019		04/01/2019	1,784.35	
1654 - Northern Contracting, Inc.	7815	Guardrail Repair @ Big Timber Rd. E of Rutland Forest Preserve	Paid by EFT # 52094		03/18/2019	03/21/2019	03/21/2019		04/01/2019	1,476.85	
1654 - Northern Contracting, Inc.	7006	Guardrail Repair @ Fabyan Rd By Mill Creek Dr.	Paid by EFT # 52094		12/26/2019	03/21/2019	03/21/2019		04/01/2019	2,743.00	
1654 - Northern Contracting, Inc.	7672	Guardrail Repair on Randall @ Fabyan	Paid by EFT # 52094		10/19/2018	03/21/2019	03/21/2019		04/01/2019	2,684.00	
1654 - Northern Contracting, Inc.	7799	Guardrail Repair @ Sterns Rd	Paid by EFT # 52094		03/08/2019	03/21/2019	03/21/2019		04/01/2019	1,415.21	
1654 - Northern Contracting, Inc.	7813	Guardrail Repair on LaFox Rd N of Rt 38 on East Shoulder	Paid by EFT # 52094		03/18/2019	03/21/2019	03/21/2019		04/01/2019	1,082.54	
1654 - Northern Contracting, Inc.	7814	Guardrail Repair @ Plank S of Muirhead	Paid by EFT # 52094		03/18/2019	03/21/2019	03/21/2019		04/01/2019	1,898.90	
1654 - Northern Contracting, Inc.	7920	Guardrail Repair @ Big Timber W of Powers	Paid by EFT # 52094		03/19/2019	03/21/2019	03/21/2019		04/01/2019	1,347.70	
1654 - Northern Contracting, Inc.	7921	Guardrail Repair @ 41W075 Big Timber - Driveway	Paid by EFT # 52094		03/19/2019	03/21/2019	03/21/2019		04/01/2019	1,862.35	
10407 - Physicians Immediate Care North Chicago, LLC	4096438	Hep B Vaccines HRM	Paid by EFT # 52105		03/06/2019	03/21/2019	03/21/2019		04/01/2019	665.00	
1016 - Wine Sergi Insurance (Acrisure, LLC)	110176	\$10M Primary - Argonaut Drone Coverage, Eff 1/7/19	Paid by EFT # 52168		02/14/2019	03/21/2019	03/21/2019		04/01/2019	925.00	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 010 - Insurance Liability										
Department 120 - Human Resource Management										
Sub-Department 130 - Insurance Liability- HRM										
Account 53000 - Liability Insurance										
1016 - Wine Sergi Insurance (Acrisure, LLC)	110171	10M x 10M Excess Liability - Drone Coverage, eff 1/7/19	Paid by EFT # 52168		02/14/2019	03/21/2019	03/21/2019		04/01/2019	750.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	96476-1	Invoice - remaining balance owed David Rickert	Paid by EFT # 52168		03/22/2019	03/21/2019	03/21/2019		04/01/2019	2,350.00
8258 - CCMSI	0068691-IN	Liability Payment	Paid by EFT # 52211		03/31/2019	04/04/2019	04/04/2019		04/15/2019	8,993.41
8258 - CCMSI	0068690-IN	WC Funding Reimbursement 3/1-3/31/19 and Advanced Fundings	Paid by EFT # 52211		03/31/2019	04/04/2019	04/04/2019		04/15/2019	95,731.96
1654 - Northern Contracting, Inc.	7919	Guardrail Repair @ Keslinger Rd W/O Meredith Rd. 3/13/19	Paid by EFT # 52331		03/18/2019	04/04/2019	04/04/2019		04/15/2019	1,296.49
3033 - Ryder Truck Rental Inc	T08442	Vehicle Rental Insurance	Paid by Check # 366276		03/25/2019	04/04/2019	04/04/2019		04/15/2019	182.00
11339 - Umbrella Technologies	0891	Control Room Water Damage	Paid by EFT # 52390		03/14/2019	04/04/2019	04/04/2019		04/15/2019	2,250.00
1481 - Midwest Fence Company Inc	92631	Guardrail repair 3/27/19	Paid by Check # 366453		04/11/2019	04/17/2019	04/17/2019		04/29/2019	3,350.00
10407 - Physicians Immediate Care North Chicago, LLC	4101299	Hep B Vaccines HRM	Paid by EFT # 52579		04/03/2019	04/17/2019	04/17/2019		04/29/2019	855.00
3033 - Ryder Truck Rental Inc	T41474	Rental Vehicle Insurance	Paid by Check # 366479		04/01/2019	04/17/2019	04/17/2019		04/29/2019	182.00
3033 - Ryder Truck Rental Inc	TA3556	Truck Rental - Insurance (multiple agreements)	Paid by Check # 366479		04/08/2019	04/17/2019	04/17/2019		04/29/2019	323.00
8728 - State Street Collision, Inc.	8583	2013 Chevy Express G2500 Repair	Paid by EFT # 52611		04/16/2019	04/17/2019	04/17/2019		04/29/2019	733.58
1016 - Wine Sergi Insurance (Acrisure, LLC)	126486	Notary - Vanessa Rogalla	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	126475	Notary - Jennifer Weibler	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	126471	Notary - Brittany Woods	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	126482	Notary - Denise Hamblen	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	126476	Notary - John Hoffman Jr	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00
1016 - Wine Sergi Insurance (Acrisure, LLC)	126479	Notary - Caroline Bjornson	Paid by EFT # 52642		04/04/2019	04/17/2019	04/17/2019		04/29/2019	25.00



Human Services Accounts Payable by GL Distribution

Payment Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 010 - Insurance Liability										
Department 120 - Human Resource Management										
Sub-Department 130 - Insurance Liability- HRM										
							Account 53000 - Liability Insurance Totals		Invoice Transactions 32	\$173,963.70
							Sub-Department 130 - Insurance Liability- HRM Totals		Invoice Transactions 34	\$209,363.70
							Department 120 - Human Resource Management Totals		Invoice Transactions 34	\$209,363.70
							Fund 010 - Insurance Liability Totals		Invoice Transactions 34	\$209,363.70
Fund 380 - Veterans' Commission										
Department 660 - Veterans' Commission										
Sub-Department 660 - Veterans' Commission										
Account 52140 - Repairs and Maint- Copiers										
8930 - Impact Networking, LLC	1385718	Copier Overage for March	Paid by EFT # 52282		03/25/2019	04/24/2019	04/05/2019	03/27/2019	04/15/2019	19.19
							Account 52140 - Repairs and Maint- Copiers Totals		Invoice Transactions 1	\$19.19
Account 53100 - Conferences and Meetings										
11706 - Jesus Arteaga	041219JRA	Per Diem for IACO Meetings - Springfield, IL	Paid by Check # 366326		04/12/2019	05/12/2019	04/12/2019	04/12/2019	04/29/2019	61.00
4526 - Fifth Third Bank	8705-JZ-03/19	Purchasing Card Payment	Paid by EFT # 52485		04/15/2019	04/15/2019	04/15/2019		04/29/2019	360.00
10531 - Nathaniel Johnson	041219NRJ	Travel Expenses for IACO Meetings	Paid by Check # 366433		04/12/2019	05/12/2019	04/15/2019	04/12/2019	04/29/2019	61.00
4749 - Steven L. Wells	041219SLW	Per Diem for IACO Meetings	Paid by EFT # 52640		04/12/2019	05/12/2019	04/15/2019	04/12/2019	04/29/2019	61.00
9019 - Jacob Zimmerman	041219JAZ	Per Diem for IACO Meetings	Paid by EFT # 52644		04/12/2019	04/12/2019	04/15/2019	04/12/2019	04/29/2019	61.00
							Account 53100 - Conferences and Meetings Totals		Invoice Transactions 5	\$604.00
Account 53120 - Employee Mileage Expense										
9019 - Jacob Zimmerman	032119	Roundtrip Mileage for Veteran Events	Paid by EFT # 52173		03/21/2019	04/21/2019	03/21/2019	03/21/2019	04/01/2019	66.47
9019 - Jacob Zimmerman	040519	Mileage to Hines VA Director's Meeting	Paid by EFT # 52416		04/05/2019	04/05/2019	04/05/2019		04/15/2019	29.12
10531 - Nathaniel Johnson	041219NRJ	Travel Expenses for IACO Meetings	Paid by Check # 366433		04/12/2019	05/12/2019	04/15/2019	04/12/2019	04/29/2019	223.88
							Account 53120 - Employee Mileage Expense Totals		Invoice Transactions 3	\$319.47
Account 60000 - Office Supplies										
5540 - The Tree House Inc	86718	Yellow Toner Cartridge for Xerox Versalink C400 Printer	Paid by Check # 366097		02/26/2019	03/26/2019	03/21/2019	03/11/2019	04/01/2019	199.95
1024 - Ready Refresh by Nestle (Ice Mountain)	19C8106647400	Water Services for March	Paid by EFT # 52352		03/25/2019	04/13/2019	04/05/2019	03/25/2019	04/15/2019	16.70
							Account 60000 - Office Supplies Totals		Invoice Transactions 2	\$216.65
							Sub-Department 660 - Veterans' Commission Totals		Invoice Transactions 11	\$1,159.31



Human Services Accounts Payable by GL Distribution

Payment Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 380 - Veterans' Commission										
					Department 660 - Veterans' Commission	Totals		Invoice Transactions	11	<u>\$1,159.31</u>
					Fund 380 - Veterans' Commission	Totals		Invoice Transactions	11	<u>\$1,159.31</u>
						Grand Totals		Invoice Transactions	57	<u>\$215,246.30</u>



Tuition Reimbursement FYTD

Payment Date Range 12/01/18 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 120 - Grand Victoria Casino Elgin										
Department 010 - County Board										
Sub-Department 020 - Riverboat										
Account 45420 - Tuition Reimbursement										
10354 - Erin Rauscher	18-06-01	PHHE 605 - Biostatistics in Public Health	Paid by Check # 365053		12/19/2018	12/26/2018	11/30/2018		01/07/2019	952.83
4856 - Tim Mescher	1807-01	Intro to Python 3 Programming	Paid by Check # 365247		01/11/2019	01/10/2019	11/30/2018		01/22/2019	115.00
10873 - Brittany Scott	1805-01	Courses: LAW113; LAW162; LAW190; LAW424	Paid by EFT # 50998		01/11/2019	01/10/2019	11/30/2018		01/22/2019	2,400.00
11910 - Kathleen Skubisz	1804-01	Courses: SWK6160;SWK6140;S WK6725;SWK6381;SW K6382	Paid by Check # 365294		01/04/2019	01/10/2019	11/30/2018		01/22/2019	2,400.00
							Account 45420 - Tuition Reimbursement Totals	Invoice Transactions	4	<u>\$5,867.83</u>
							Sub-Department 020 - Riverboat Totals	Invoice Transactions	4	<u>\$5,867.83</u>
							Department 010 - County Board Totals	Invoice Transactions	4	<u>\$5,867.83</u>
							Fund 120 - Grand Victoria Casino Elgin Totals	Invoice Transactions	4	<u>\$5,867.83</u>
							Grand Totals	Invoice Transactions	4	<u>\$5,867.83</u>

COUNTY OF KANE

VETERANS ASSISTANCE COMMISSION

JACOB A. ZIMMERMAN
Superintendent

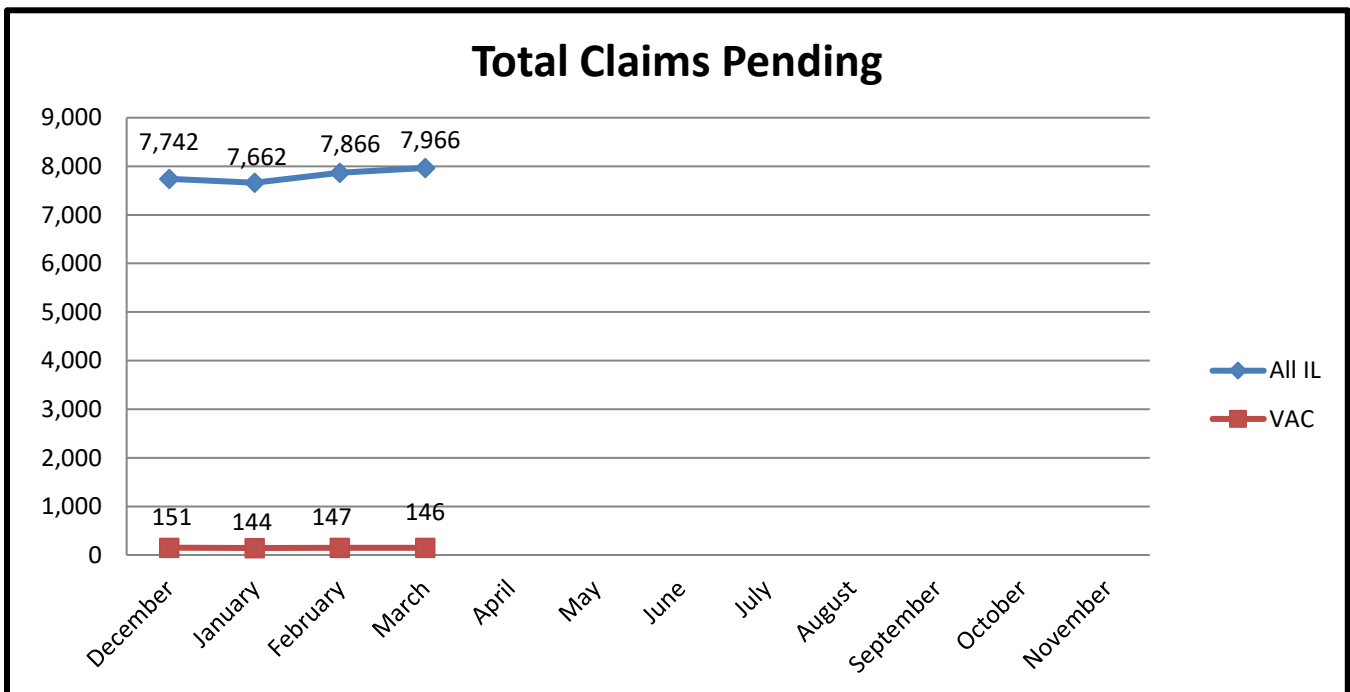
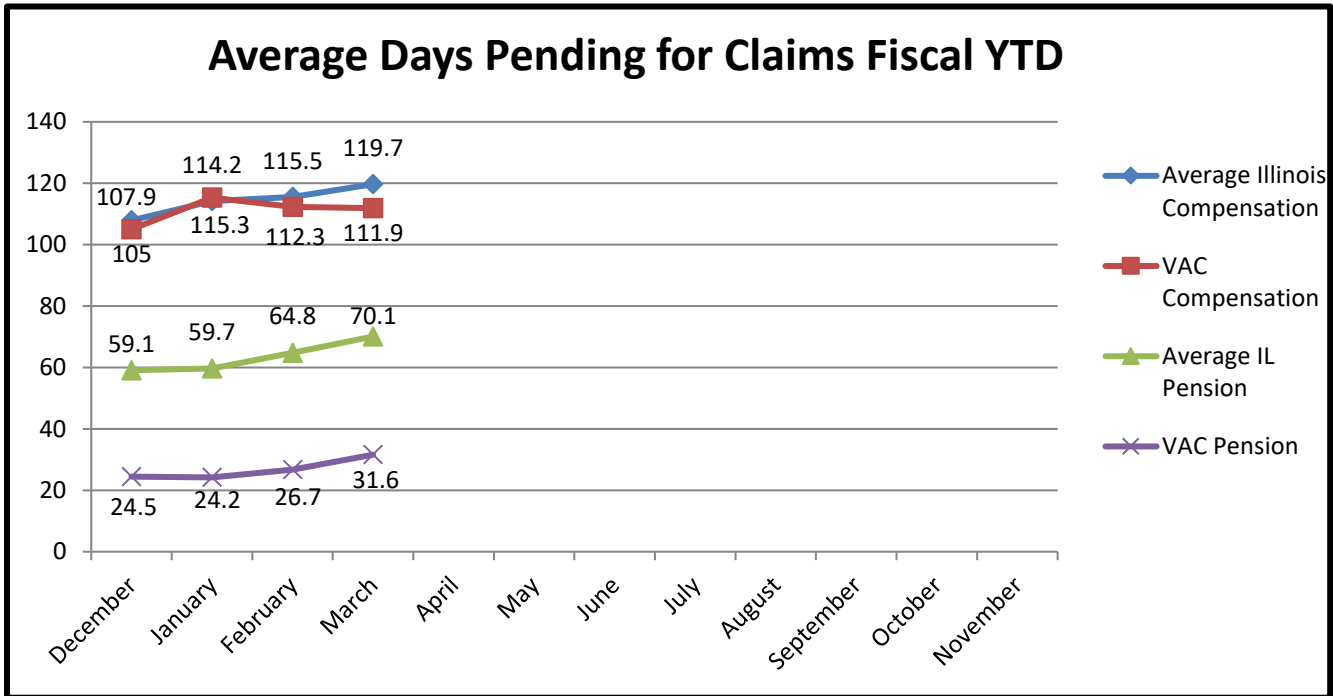


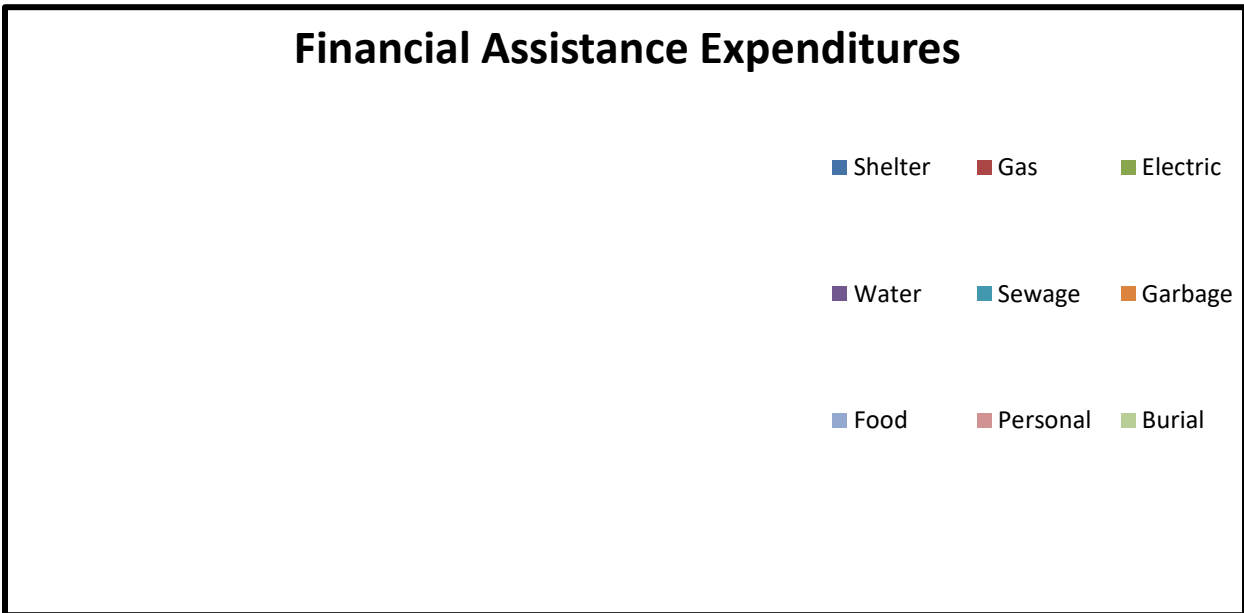
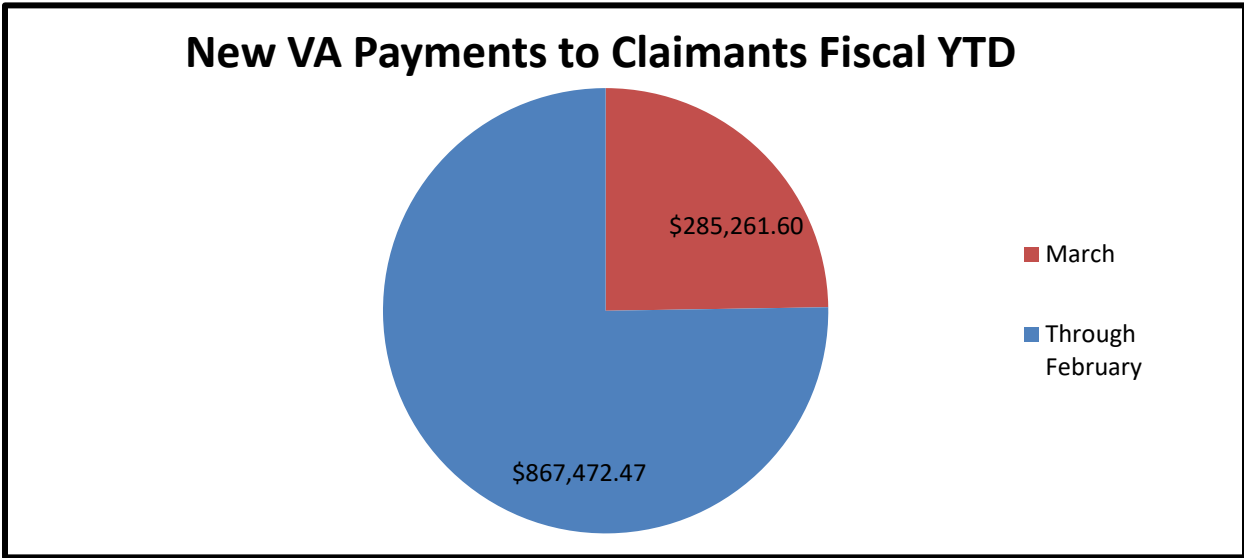
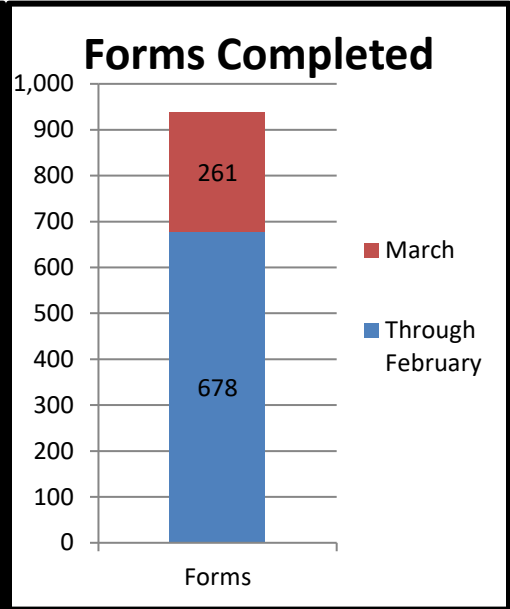
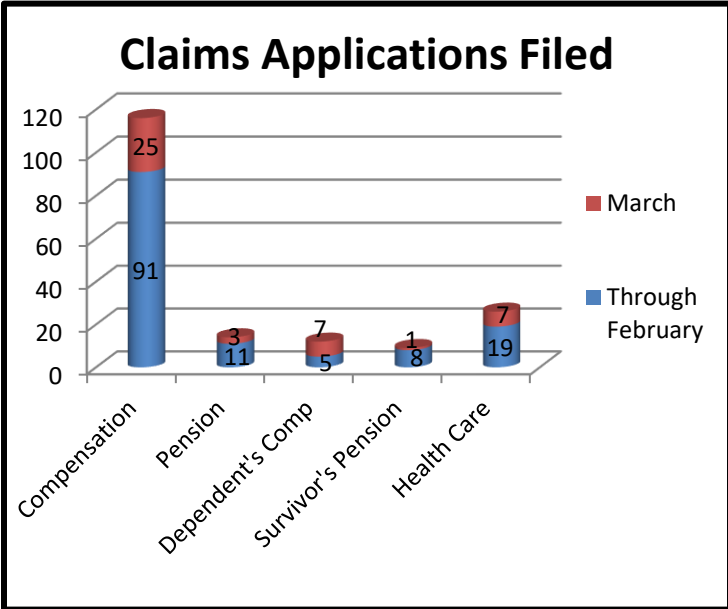
COUNTY GOVERNMENT CENTER
719 South Batavia Avenue, Building A
Geneva, Illinois 60134-3077

Phone: (630) 232-3550
Fax: (630) 232-5403

www.countyofkane.org/pages/veterans.aspx

Monthly Report on Commission Activities





VETERANS ASSISTANCE COMMISSION CLAIM REPORT

Category	December	January	February	March	April	May	June	July	August	September	October	November	FY 2018 Total
Service-Connected Disability Claims	31	23	37	25									116
Non-Service Connected Pension Claims	3	0	8	3									14
Dependent's Compensation Claims	1	1	3	7									12
Survivor's Pension Claims	1	6	1	1									9
Intent-to-File	16	25	13	28									82
§5103 Response / Claims Follow up	15	8	11	13									47
Total Forms Completed	221	198	259	261									939
Claims Decision Reviews	16	2	4	11									33
Appeals Filed	4	1	6	10									21
VA Health Care Applications	8	6	5	7									26
Federal Ancillary Benefit Applications	1	2	0	3									6
Burial Benefits Applications	5	4	10	4									23
eBenefits Registration	1	2	2	0									5
DD-214 / Military Records Requests	17	80	134	39									270
Corrections / Upgrade Military Records	1	3	0	0									4
Dependent's Ancillary Applications	0	2	1	1									4
State Ancillary Benefit Applications	13	8	12	17									50
VAC Outreach (Man Hours)	51.5	53.5	24.0	57.0									186.0
Training (Man Hours)	26.25	3.0	1.0	29									59
Total Claims Pending	151	144	147	146									
Intent-to-File Pending	122	138	141	152									
New VA Monetary Awards	\$ 322,308.33	\$362,285.25	\$ 155,878.89	\$ 285,261.60									\$ 1,125,734.07

Termination Report from 03/24/2019 - 04/20/2019

Department	Employee Name	Termination Date
Circuit Clerk		
	BARTEN, KAITLYN M	03/29/19
Coroner		
	BRADSHAW, CURT A	04/08/19
County Clerk		
	ANDERSON, MARLEAH	04/06/19
	PERRY, LILLIAN	04/06/19
Court Services/Juvenile Justice Center		
	LITWILER, SCOTT R	03/27/19
Health		
	DELANEY, SEAN M	04/05/19
	SCHLUETER, THOMAS A	04/05/19
Judiciary and Courts		
	LILLY, DIANE L	04/01/19
Recorder		
	HEYOB, ELIZABETH A	04/01/19
Sheriff/Adult Corrections		
	LANG, DONALD J	04/01/19
	PEPLOW, MICHAEL J	04/19/19
	RODRIGUEZ, YOLANDA A	04/01/19
Sheriff/Court Security		
	MCKINESS, RANDIE S	03/30/19
State's Attorney		
	GEOCARIS, CHRISTOPHER C	04/16/19
	NELSON, BENJAMIN J	04/17/19

Termination Report
from 03/24/2019 - 04/20/2019

Transportation

SCHUM, BARBARA A

04/01/19

Total Terminations 16

Job Applicants for April 2019 by Position

Title	Post Date - Deadline	Open/Closed	Applicants
Animal Control (Brett Youngsteadt, Administrator)			
Kennel Assistant	03/01/2019 - N/A	Open	3
Total Animal Control Applicants			3
Building Management (Rickey Sparks, Executive Director)			
Maintenance - Corrections/Sheriff's facility	03/25/2019 - N/A	Open	0
Maintenance-Building Management Operations	03/25/2019 - N/A	Open	1
Jail Janitor	04/24/2019 - N/A	Open	1
Total Building Management Applicants			2
Court Services (Lisa Aust, Executive Director)			
Youth Counselor	11/30/2018 - N/A	Open	14
Total Court Services Applicants			14
Development & Community Services (Mark VanKerhoff, Director)			
Intern/Volunteer	N/A	Open	1
Total Development & Community Services Applicants			1
Human Resource Management (Sylvia Wetzel, Executive Director)			
Senior HR Generalist II	01/02/2019 - N/A	Open	7
Total Human Resource Management Applicants			7
Information Technologies (Roger Fahnstock, Executive Director)			
Desktop Support Analyst I	10/19/2018 - N/A	Open	6
GIS Intern	03/08/2019 - N/A	Open	4
Total Information Technologies Applicants			10
Judiciary (Susan Clancy Boles, Chief Judge)			
Full-Time Courtroom Bailiff	03/25/2019 - 04/05/2019	Closed on 4/5/2019	6
Part-Time Courtroom Bailiff	03/25/2019 - 04/05/2019	Closed on 4/5/2019	6
Total Judiciary Applicants			12
Kane Comm (Michelle Guthrie, Director)			
9-1-1 Telecommunicator	03/05/2019 - N/A	Closed on 4/1/2019	0
Total Kane Comm Applicants			0
KDOT (Carl Schoedel, Director and County Engineer Transportation)			
Intern/Volunteer	N/A	Open	1
Construction Resident Engineer	02/01/2019 - N/A	Open	0
Project Manager/Traffic Safety Engineer	02/01/2019 - N/A	Open	0
2019 Summer Internship Job Openings	03/22/2019 - N/A	Open	2
Permit Engineering Technician	03/22/2019 - N/A	Closed on 4/26/2019	4
Highway Maintainer I	04/05/2019 - 04/26/2019	Closed on 4/26/2019	27
Accountant I/II - Finance Division	04/10/2019 - N/A	Closed on 4/26/2019	8
Total KDOT Applicants			42
Public Defender (Kelli Politte, Public Defender)			
Receptionist	04/02/2019 - N/A	Closed on 4/18/2019	20
Total Public Defender Applicants			20
Public Health Department (Barbara Jeffers, Executive Director)			
Assistant Director for Communicable Disease	09/04/2018 - N/A	Open	3
Substance Abuse Prevention Specialist	12/10/2018 - N/A	Open	5
Clinical Nursing Supervisor for Nurse-Family	03/04/2019 - N/A	Open	3
Partnership Program			
Community Health Specialist III: Data & Quality Coordinator	03/04/2019 - N/A	Open	0

Community Health Specialist III: Emergency Response Coordinator	03/04/2019 - N/A	Closed on 4/24/2019	1
Community Health Specialist III: Communications Coordinator	03/13/2019 - N/A	Closed on 4/24/2019	3
Community Health Specialist III: Community Health Initiatives Coordinator	03/13/2019 - N/A	Open	4
CHS II: Environmental Health Practitioner	04/09/2019 - N/A	Open	1
Public Health Intern/Volunteer (Trap Collection for West Nile Program)	04/09/2019 - N/A	Open	0
CHS II: Public Health Nurse	04/12/2019 - N/A	Open	1
CHS II: Public Health Nurse	04/15/2019 - N/A	Open	2
Total Public Health Department Applicants			23

Sheriff (Ron Hain, Sheriff)

Intern/Volunteer	N/A	Open	2
Court Security Officer	02/07/2019 - 04/01/2019	Closed on 4/1/2019	0
Total Sheriff Applicants			2

State's Attorney (Joseph McMahon, Elected Official States Attorney)

Assistant State's Attorney	11/13/2018 - N/A	Open	1
Administrative Assistant	02/26/2019 - N/A	Open	8
Total State's Attorney Applicants			9

Supervisor of Assessments (Mark Armstrong, Supervisor of Assessments)

Data Specialist	02/28/2019 - N/A	Open	0
Total Supervisor of Assessments Applicants			0

Total Applicants for April

145

New Hire Report

from 03/24/2019 - 04/20/2019

Department	Employee Name	Job Title	Employee Status	Hire Date
Circuit Clerk				
	ENSTROM, RACHEL K	Deputy Clerk	ACTIVE	03/25/2019
	FRASCONA, MEGAN M	Deputy Clerk	ACTIVE	04/09/2019
	LANG, ALYSSA K	Deputy Clerk	ACTIVE	04/02/2019
	WEIBLER, EMMA J	Deputy Clerk	ACTIVE	04/15/2019
Coroner				
	TORRES, RICARDO	Para Deputy Coroner	ACTIVE	03/24/2019
County Clerk Elections-PR Only/County Clerk Elections - PR Only				
	ALLEN, PETER R	Election Worker or Judge	ACTIVE	04/02/2019
	ANGELLO, CHRISTINE R	Election Worker or Judge	ACTIVE	04/02/2019
	BARRER, DARLENE M	Election Worker or Judge	ACTIVE	04/02/2019
	BROWN, KEVIN A	Election Worker or Judge	ACTIVE	04/02/2019
	BUKER, DAVID R	Election Worker or Judge	ACTIVE	04/02/2019
	BURGOS, JAVIER	Election Worker or Judge	ACTIVE	04/02/2019
	CROSS, DAQUAN M	Election Worker or Judge	ACTIVE	04/02/2019
	FORMAN, KIMBERLY L	Election Worker or Judge	ACTIVE	04/02/2019
	GARY, PATRICK F	Election Worker or Judge	ACTIVE	04/02/2019
	GLEAMZA, BRUCE E	Election Worker or Judge	ACTIVE	04/02/2019
	HAHN, CHERI L	Election Worker or Judge	ACTIVE	04/02/2019
	HAMMERLI, JENNIFER D	Election Worker or Judge	ACTIVE	04/02/2019
	HEAD, JAMES M	Election Worker or Judge	ACTIVE	04/02/2019
	KRAWCZYK, GERALD Jr	Election Worker or Judge	ACTIVE	04/02/2019

New Hire Report
from 03/24/2019 - 04/20/2019

MASUEKAMA, DIDIER M	Election Worker or Judge	ACTIVE	04/02/2019
MONTELEONE, KATHLEEN M	Election Worker or Judge	ACTIVE	04/02/2019
SALAZAR, CHRISTIANA P	Election Worker or Judge	ACTIVE	04/02/2019
SALISBURY, JOSHUA A	Election Worker or Judge	ACTIVE	04/02/2019
	Information Specialist	ACTIVE	04/02/2019
SIEB, JUDITH A	Election Worker or Judge	ACTIVE	04/02/2019
SILER, CALEB R	Election Worker or Judge	ACTIVE	04/02/2019
STEELE, JEFFREY A	Election Worker or Judge	ACTIVE	04/02/2019
	Office Services	ACTIVE	04/02/2019
WEBER, SHARI L	Election Worker or Judge	ACTIVE	04/02/2019
WOLLENBERG, ANGELA A	Election Worker or Judge	ACTIVE	04/02/2019
ZOLTEK, RONALD R	Election Worker or Judge	ACTIVE	04/02/2019

Court Services/Juvenile Justice Center

AVERS, KEVIN R	Youth Counselor JJC	ACTIVE	03/26/2019
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Health

SWEDBERG, KATHY A	CHS II Public Health Nurse	ACTIVE RETIREE	03/25/2019
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Information Technologies

DOHR, ANDREW C	Desktop Support Analyst I	ACTIVE	04/01/2019
SMITH, MARCUS B	Business Analyst	ACTIVE	04/15/2019

Merit Commission

KANIKULA, JODY M	Secretary Merit Commission	ACTIVE	03/26/2019
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Public Defender

COPPLE, CHRISTIAN M	Assistant Public Defender	ACTIVE	03/25/2019
COYLE, CAYSON E	Assistant Public Defender	ACTIVE	03/25/2019

New Hire Report
from 03/24/2019 - 04/20/2019

Sheriff/Adult Corrections

ORNELAS, RACHEL	Correctional Officer	ACTIVE	03/25/2019
PROZ, ROBERT	Correctional Officer	ACTIVE	03/25/2019

Sheriff/Court Security

MALOTT, RICHARD D Jr	Court Security Officer	ACTIVE	03/25/2019
SEIDELMAN, JAMES A	Court Security Officer	ACTIVE RETIREE	03/25/2019
	Peace Officer	ACTIVE RETIREE	03/25/2019
SNISKO, RAY	Court Security Officer	ACTIVE	03/25/2019

Sheriff/Sheriff

BONO, JASON M	Peace Officer	ACTIVE	03/25/2019
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State's Attorney

HIGGINS, KELLY C	Administrative Assistant	ACTIVE	04/01/2019
HOBBS, DESIREE N	Administrative Assistant	ACTIVE	04/04/2019

Total New Hires 44

MERP ENROLLMENT

As of 5/1/2019, 49 employees are on MERP.

Location Premium Invoice (May 2019 Final Invoice)

Previous Total Due	Total Payments Received	Unpaid Balance	Current Premium	Payment Due Date
\$1,251,830.25	\$1,251,830.25	\$0.00	\$1,238,540.41	05/20/2019
Location	Policy Number	Prepared	Billing Period	Remit Payment to:
Kane County	Kane County	04/25/2019	May 2019 Final Invoice	IPBC
PLEASE PAY THIS AMOUNT			\$1,239,022.34	

Coverage	Enrolled	Volume	Current Premium	Credit Premium	Debit Premium	Total Premium
AD&D	463	\$19,924,100.00	\$398.52	-\$3.15	\$0.50	\$395.87
Basic Life	463	\$19,924,100.00	\$1,833.09	-\$14.49	\$2.30	\$1,820.90
Medical	1072	\$0.00	\$1,247,527.98	-\$27,044.87	\$15,840.53	\$1,236,323.64
Total Premium			\$1,249,759.59	-\$27,062.51	\$15,843.33	\$1,238,540.41

Totals with Adjustments				
Location Fees/Deductions			Previous Total Due	\$1,251,830.25
EAP Plan Fee	1	\$137.50	Total Payments Received	\$1,251,830.25
Life GBS Fee	463	\$143.53	Unpaid Balance	\$0.00
Medical Waive IPBC Fee	98	\$200.90	Current Premium	\$1,249,759.59
		\$481.93	Credit Premium	-\$27,062.51
			Debit Premium	\$15,843.33
			Location Fees/Deductions	\$481.93
			Location Adjustments	\$0.00
			Current Total Due	\$1,239,022.34

Location Summary

Client			Location			Billing Period			Prepared		
IPBC			Kane County			May 2019 Final Invoice			04/25/2019		
Benefit	Plan	Tier	Current			Adjustment			Total		
			Count	Volume	Premium	Count	Volume	Premium	Count	Volume	Premium
Basic Life	The Standard Basic Life and ADD - NON UNION ONLY	AD&D Rate	463	\$19,924,100.00	\$398.52	-3	-\$132,500.00	-\$2.65	460	\$19,791,600.00	\$395.87
	The Standard Basic Life and ADD - NON UNION ONLY	Life Rate	463	\$19,924,100.00	\$1,833.09	-3	-\$132,500.00	-\$12.19	460	\$19,791,600.00	\$1,820.90
		Plan Totals	463	\$19,924,100.00	\$2,231.61	-3	-\$132,500.00	-\$14.84	460	\$19,791,600.00	\$2,216.77
		Totals	463	\$19,924,100.00	\$2,231.61	-3	-\$132,500.00	-\$14.84	460	\$19,791,600.00	\$2,216.77
Medical	BCBS Non UNION HMO BLUE ADVANTAGE	ECH	28	\$0.00	\$31,668.56	-1	\$0.00	-\$1,131.02	27	\$0.00	\$30,537.54
		EMP	100	\$0.00	\$56,971.00	0	\$0.00	\$0.00	100	\$0.00	\$56,971.00
		ESP	46	\$0.00	\$52,026.92	1	\$0.00	\$1,131.02	47	\$0.00	\$53,157.94
		FAM	96	\$0.00	\$158,775.36	-1	\$0.00	-\$1,653.91	95	\$0.00	\$157,121.45
		Plan Totals	270	\$0.00	\$299,441.84	-1	\$0.00	-\$1,653.91	269	\$0.00	\$297,787.93
	BCBS Non UNION HMO Illinois	ECH	5	\$0.00	\$6,076.80	1	\$0.00	\$1,215.36	6	\$0.00	\$7,292.16
		EMP	5	\$0.00	\$3,058.95	0	\$0.00	\$0.00	5	\$0.00	\$3,058.95
		ESP	2	\$0.00	\$2,430.72	0	\$0.00	\$0.00	2	\$0.00	\$2,430.72
		FAM	3	\$0.00	\$5,332.86	0	\$0.00	\$0.00	3	\$0.00	\$5,332.86
		Plan Totals	15	\$0.00	\$16,899.33	1	\$0.00	\$1,215.36	16	\$0.00	\$18,114.69
	BCBS Non Union PPO PLAN	ECH	18	\$0.00	\$32,943.96	0	\$0.00	\$0.00	18	\$0.00	\$32,943.96
		EMP	68	\$0.00	\$62,545.04	0	\$0.00	\$0.00	68	\$0.00	\$62,545.04
		ESP	46	\$0.00	\$84,190.12	-1	\$0.00	-\$1,830.22	45	\$0.00	\$82,359.90
		FAM	56	\$0.00	\$150,029.04	-1	\$0.00	-\$2,679.09	55	\$0.00	\$147,349.95
		Plan Totals	188	\$0.00	\$329,708.16	-2	\$0.00	-\$4,509.31	186	\$0.00	\$325,198.85
BCBS Non Union PPO PLAN COBRA	EMP	2	\$0.00	\$1,839.56	1	\$0.00	\$919.78	3	\$0.00	\$2,759.34	
	Plan Totals	2	\$0.00	\$1,839.56	1	\$0.00	\$919.78	3	\$0.00	\$2,759.34	
BCBS UNION HMO BLUE ADVANTAGE	ECH	41	\$0.00	\$47,317.69	-2	\$0.00	-\$2,308.18	39	\$0.00	\$45,009.51	
May 2019 Final Invoice						1			04/25/2019		

Benefit	Plan	Tier	Current			Adjustment			Total		
			Count	Volume	Premium	Count	Volume	Premium	Count	Volume	Premium
BCBS UNION HMO BLUE ADVANTAGE	BCBS UNION HMO BLUE ADVANTAGE	EMP	137	\$0.00	\$79,642.21	1	\$0.00	\$581.33	138	\$0.00	\$80,223.54
		ESP	38	\$0.00	\$43,855.42	-1	\$0.00	-\$1,154.09	37	\$0.00	\$42,701.33
		FAM	114	\$0.00	\$192,393.24	-2	\$0.00	-\$3,375.32	112	\$0.00	\$189,017.92
		Plan Totals	330	\$0.00	\$363,208.56	-4	\$0.00	-\$6,256.26	326	\$0.00	\$356,952.30
BCBS UNION HMO Illinois	BCBS UNION HMO Illinois	ECH	5	\$0.00	\$6,200.80	0	\$0.00	\$0.00	5	\$0.00	\$6,200.80
		EMP	11	\$0.00	\$6,866.97	0	\$0.00	\$0.00	11	\$0.00	\$6,866.97
		ESP	1	\$0.00	\$1,240.16	0	\$0.00	\$0.00	1	\$0.00	\$1,240.16
		FAM	4	\$0.00	\$7,255.56	0	\$0.00	\$0.00	4	\$0.00	\$7,255.56
		Plan Totals	21	\$0.00	\$21,563.49	0	\$0.00	\$0.00	21	\$0.00	\$21,563.49
BCBS Union PPO PLAN	BCBS Union PPO PLAN	E1D	7	\$0.00	\$5,985.28	0	\$0.00	\$0.00	7	\$0.00	\$5,985.28
		ECH	9	\$0.00	\$16,475.76	0	\$0.00	\$0.00	9	\$0.00	\$16,475.76
		EMP	83	\$0.00	\$70,820.32	-1	\$0.00	-\$920.00	82	\$0.00	\$69,900.32
		ESP	22	\$0.00	\$40,274.08	0	\$0.00	\$0.00	22	\$0.00	\$40,274.08
		FAM	30	\$0.00	\$80,391.60	0	\$0.00	\$0.00	30	\$0.00	\$80,391.60
		Plan Totals	151	\$0.00	\$213,947.04	-1	\$0.00	-\$920.00	150	\$0.00	\$213,027.04
		BCBS Union PPO PLAN COBRA	EMP	1	\$0.00	\$920.00	0	\$0.00	\$0.00	1	\$0.00
Plan Totals	1	\$0.00	\$920.00	0	\$0.00	\$0.00	1	\$0.00	\$920.00		
Totals	978	\$0.00	\$1,247,527.98	-6	\$0.00	-\$11,204.34	972	\$0.00	\$1,236,323.64		
Grand Totals	1441	\$19,924,100.00	\$1,249,759.59	-9	-\$132,500.00	-\$11,219.18	1432	\$19,791,600.00	\$1,238,540.41		
May 2019 Final Invoice						2			04/25/2019		

2019

MAY

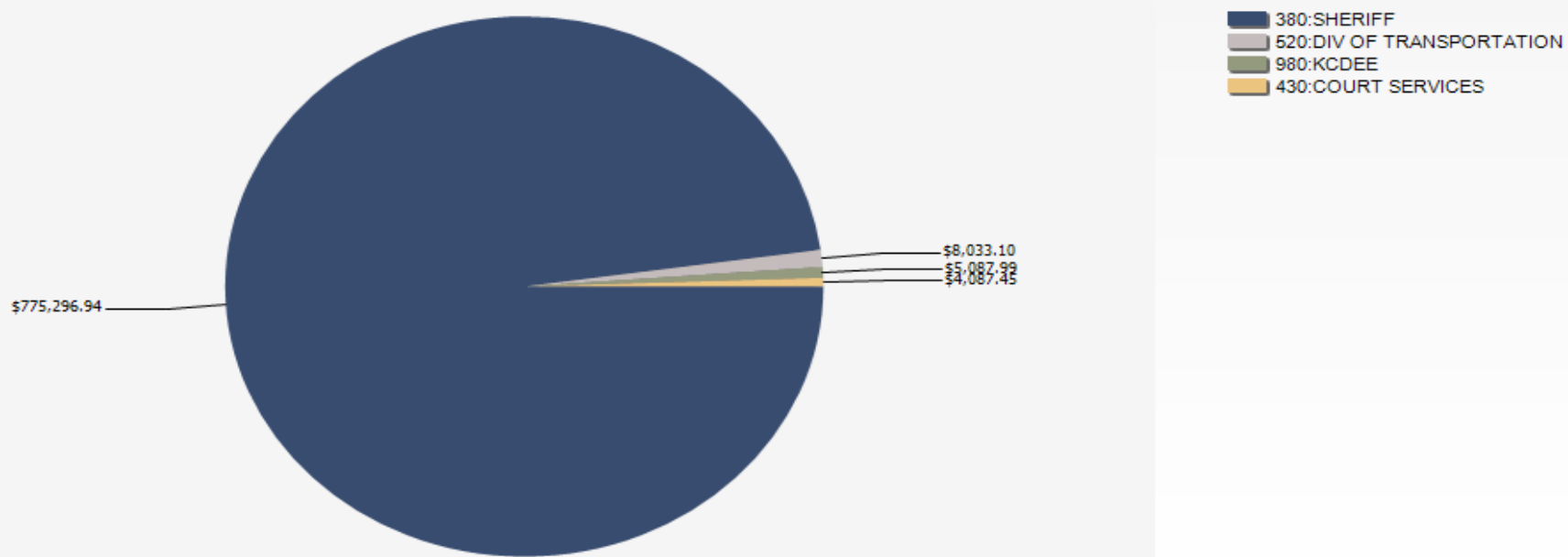
SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	1 FMLA Top Mistakes...And how to avoid them, 10 - 11 a, ITD Training Room, JJ Keller	2	3	4
5	6 Worker's Compensation Training, 10 - 11 a, ITD Training Room, CCMSI	7	8	9	10	11
12	13	14	15	16 Fitting Fitness in at Home, 12 - 12:45 p, Auditorium, Interactive Health	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	NOTES:				

	A	B	C	D	E	F	G
1	<u>Type of Training Delivered</u>	<u>Training Title</u>	<u>Source of Webinar</u>	<u>Date of Training</u>	<u>INVITED</u>	<u># ATTENDED</u>	<u>DEPARTMENTS ATTENDED</u>
2	On-site	CCMSI Worker's Compensation Platform	D. Delima	4/18/2019		5	Circuit Clerk, County Clerk, Regional Office of Education, Workforce Development
3	On-site	CCMSI Worker's Compensation Platform	D. Delima	4/23/2019		6	Auditor, Building Management, Development, Judiciary, Kane Comm, Transportation
4	On-site	CCMSI Worker's Compensation Platform	D. Delima	4/25/2019		6	Coroner, Emergency Management, Finance, Sheriff, State's Attorney
5	Webinar	FMLA Top Mistakes...And how to avoid them	JJ Keller	5/1/2019		5	Court Services, Human Resource, KCDC

Workers Compensation Open Claims 12-1-2016 to 11-30-2017

Departments	Cause Code Detail	Claim Count	Total Paid	Outstanding Reserves	Recovery	Total Incurred	Total Reimbursement	Net Incurred	Cost Per Claim	% of Freq	% Of Incur
Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order											
380:SHERIFF	STRUGGLE/RESISTING ARREST	4	\$313,340.82	\$365,274.43	\$0.00	\$678,615.25	\$0.00	\$678,615.25	\$169,653.81	31%	42%
380:SHERIFF	SLIP/TRIP/FALL	3	\$224,172.43	\$162,920.80	\$0.00	\$387,093.23	\$0.00	\$387,093.23	\$129,031.08	23%	24%
380:SHERIFF	MOTOR VEHICLE	1	\$126,121.11	\$51,215.58	\$0.00	\$177,336.69	\$0.00	\$177,336.69	\$177,336.69	8%	11%
380:SHERIFF	ANIMAL	1	\$83,554.56	\$57,790.61	\$0.00	\$141,345.17	\$0.00	\$141,345.17	\$141,345.17	8%	9%
380:SHERIFF	LIFTING	1	\$28,108.02	\$87,453.14	\$0.00	\$115,561.16	\$0.00	\$115,561.16	\$115,561.16	8%	7%
520:DIV OF TRANSPORTATION	SLIP/TRIP/FALL	1	\$8,033.10	\$78,530.39	\$0.00	\$86,563.49	\$0.00	\$86,563.49	\$86,563.49	8%	5%
980:KCDEE	STRUCK BY/AGAINST	1	\$5,087.99	\$2,005.32	\$0.00	\$7,093.31	\$0.00	\$7,093.31	\$7,093.31	8%	0%
430:COURT SERVICES	STRUGGLE/RESISTING ARREST	1	\$4,087.45	\$19,038.75	\$0.00	\$23,126.20	\$0.00	\$23,126.20	\$23,126.20	8%	1%

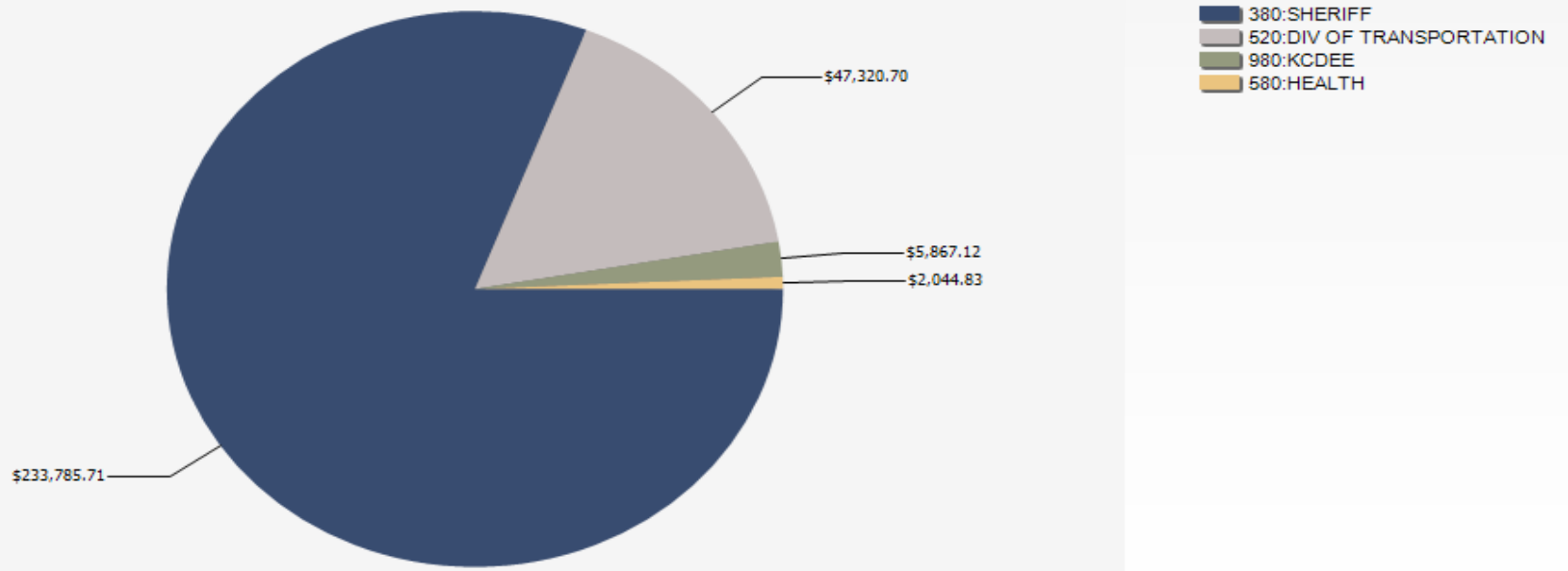
Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order



Workers Compensation Open Claims for Period 12-1-2017 to 11-30-2018

Departments	Cause Code Detail	Claim Count	Total Paid	Outstanding Reserves	Recovery	Total Incurred	Total Reimbursement	Net Incurred	Cost Per Claim	% of Freq	% Of Incur
Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order											
380:SHERIFF	SLIP/TRIP/FALL	1	\$140,319.42	\$52,312.66	\$0.00	\$192,632.08	\$0.00	\$192,632.08	\$192,632.08	6%	24%
380:SHERIFF	STRUGGLE/RESISTING ARREST	6	\$57,891.12	\$206,242.65	\$0.00	\$264,133.77	\$0.00	\$264,133.77	\$44,022.30	38%	33%
520:DIV OF TRANSPORTATION	OVEREXERTION	1	\$47,320.70	\$66,982.37	\$0.00	\$114,303.07	\$0.00	\$114,303.07	\$114,303.07	6%	14%
380:SHERIFF	PUSHING/PULLING	2	\$20,603.82	\$56,011.62	\$0.00	\$76,615.44	\$0.00	\$76,615.44	\$38,307.72	13%	10%
380:SHERIFF	ACCIDENT TYPE, NOC	1	\$7,031.77	\$30,436.41	\$0.00	\$37,468.18	\$0.00	\$37,468.18	\$37,468.18	6%	5%
380:SHERIFF	RUNNING/CHASING	1	\$6,260.68	\$67,460.73	\$0.00	\$73,721.41	\$0.00	\$73,721.41	\$73,721.41	6%	9%
980:KCDEE	SLIP/TRIP/FALL	1	\$5,867.12	\$25,388.68	\$0.00	\$31,255.80	\$0.00	\$31,255.80	\$31,255.80	6%	4%
580:HEALTH	REACHING	1	\$2,044.83	\$705.17	\$0.00	\$2,750.00	\$0.00	\$2,750.00	\$2,750.00	6%	0%
380:SHERIFF	MOTOR VEHICLE	1	\$887.43	\$0.00	\$887.43	\$0.00	\$0.00	\$0.00	\$0.00	6%	0%
380:SHERIFF	ANIMAL	1	\$791.47	\$5,983.67	\$0.00	\$6,775.14	\$0.00	\$6,775.14	\$6,775.14	6%	1%

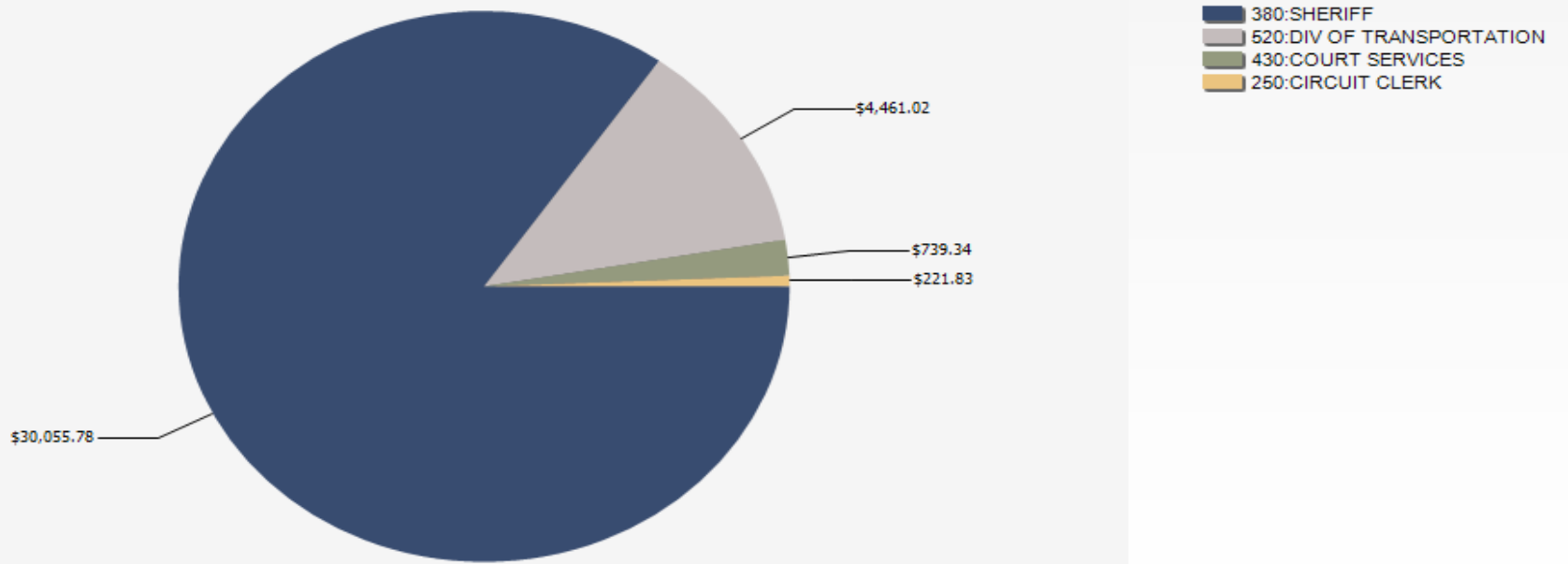
Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order



Workers Compensation Open Claims 12-1-2018 to 11-30-2019

Departments	Cause Code Detail	Claim Count	Total Paid	Outstanding Reserves	Recovery	Total Incurred	Total Reimbursement	Net Incurred	Cost Per Claim	% of Freq	% Of Incur
Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order											
380:SHERIFF	PUSHING/PULLING	1	\$16,094.10	\$55,129.61	\$0.00	\$71,223.71	\$0.00	\$71,223.71	\$71,223.71	4%	44%
380:SHERIFF	STRUGGLE/RESISTING ARREST	4	\$4,834.04	\$17,266.96	\$0.00	\$22,101.00	\$0.00	\$22,101.00	\$5,525.25	15%	14%
380:SHERIFF	BODY FLUIDS	2	\$4,558.05	\$1,841.95	\$0.00	\$6,400.00	\$0.00	\$6,400.00	\$3,200.00	7%	4%
380:SHERIFF	LIFTING	1	\$4,330.20	\$169.80	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	4%	3%
520:DIV OF TRANSPORTATION	LIFTING	1	\$3,133.18	\$40,915.87	\$0.00	\$44,049.05	\$0.00	\$44,049.05	\$44,049.05	4%	27%
520:DIV OF TRANSPORTATION	FOREIGN BODY	1	\$760.84	\$289.16	\$0.00	\$1,050.00	\$0.00	\$1,050.00	\$1,050.00	4%	1%
430:COURT SERVICES	BODY FLUIDS	2	\$739.34	\$910.66	\$0.00	\$1,650.00	\$0.00	\$1,650.00	\$825.00	7%	1%
520:DIV OF TRANSPORTATION	SHARP OBJECT/OTHER	1	\$567.00	\$583.00	\$0.00	\$1,150.00	\$0.00	\$1,150.00	\$1,150.00	4%	1%
380:SHERIFF	SHARP OBJECT/OTHER	1	\$239.39	\$310.61	\$0.00	\$550.00	\$0.00	\$550.00	\$550.00	4%	0%
250:CIRCUIT CLERK	SLIP/TRIP/FALL	2	\$221.83	\$878.17	\$0.00	\$1,100.00	\$0.00	\$1,100.00	\$550.00	7%	1%

Summary by Departments Then Cause Code Detail Ordered by Total Paid in Descending Order





Kane County

- Not Started
- In Progress / On Schedule
- Missing Target / High Risk
- Complete

Start Date: 04/11/19
 Effective Date: 07/01/19
 Days Remaining: 56

Activity	Status	Target Date	April 2019	May 2019	June 2019	July 2019	Completion Date
ACCOUNT SET-UP							
o Discuss account structure requirements	●	04/11/19	■				
o BCBS to draft account structure	●	04/12/19	■				
o Account Structure sent to Kane County for review and approval	●	04/12/19	■				
o Kane County approves Account Structure	●	04/22/19	■				
o BCBS to begin internal setup of account	●	05/07/19	■	■			
o BCBS to complete internal setup of account	●	05/17/19	■	■			
BENEFITS							
o BCBS to draft Automated Benefit Summary (ABS) Docs	●	04/25/19	■				
o BCBS to review benefit documents with Kane County	●	05/02/19	■	■			
o Kane County approves ABS	●	05/03/19	■	■			
o BCBS to complete coding	●	06/10/19	■	■	■		
o BCBS to complete DTU, Shared Accums, FEAK, CDHP (If Applicable) testing	●	06/24/19	■	■	■	■	
o BCBS to begin claims processing for all benefit plans	●	07/18/19	■	■	■	■	
PHARMACY							
o Determine Pharmacy Benefit Manager (PBM)	●	04/11/19	■				
<i>If Prime:</i>							
o Review pharmacy benefits	●	04/24/19	■	■			
o BCBS to receive disruption file to send to Prime	●	05/08/19	■	■			
o Prime to scrub the disruption file to validate	●	05/13/19	■	■			
o Prime to order letters to be sent to members	●	05/24/19	■	■			
o Members to receive the letter from Prime	●	06/07/19	■	■	■		
o Prime to complete benefit setup	●	06/10/19	■	■	■		
o Prime to receive membership file	●	06/10/19	■	■	■		
ELIGIBILITY*							
o Determine how eligibility will be received	●	04/11/19	■				
o Determine membership maintenance method	●	04/11/19	■				
<i>ATL :</i>							
o BCBS to pull eligibility	●	06/03/19	■	■	■		
o BCBS to confirm eligibility updates in membership system	●	06/12/19	■	■	■		
SHARED ACCUMS							
o Determine shared accums transfer requirements	●	04/11/19	■				
o BCBS to verify accums are sharing correctly	●	07/15/19	■	■	■	■	
THIRD PARTY VENDORS							
o Identify vendor support required	●	04/11/19	■				
o BCBS to identify vendor requirements	●	05/10/19	■	■			
o BCBS to confirm vendor requirements are in place	●	07/01/19	■	■	■		
ACCUMS* (Deductible OPX)							
o Determine what type of accums, if any, will be loaded	●	04/11/19	■				
o Discuss Internal Areas on Accums Report	●	05/01/19	■	■			
o BCBS to load accums report	●	07/15/19	■	■	■	■	
BCBS/Prime Welcome Letter							
o BCBS and Prime to draft Welcom Letter	●	06/03/19	■	■	■		
o BCBS/Prime to send Welcom Letter Draft to Kane County for review and approval	●	06/13/19	■	■	■		
o Send out the final Welcome Letter	●	06/17/19	■	■	■		
ID CARDS							
o Determine ID card requirements	●	04/11/19	■				
o BCBS request prospective ID cards	●	06/13/19	■	■	■		
o Kane county to approve ID card formats	●	06/14/19	■	■	■		
o BCBS to mail ID cards to employees	●	06/17/19	■	■	■		
CONTRACTUAL AGREEMENTS							
o BCBS to receive signed Stop Loss Form	●	05/01/19	■	■			
o BCBS to receive signed Benefit Program Application	●	05/01/19	■	■			
o BCBS to receive signed ASO Agreement	●	07/15/19	■	■	■	■	

Implementation Time Line - Sun Life (Basic Life/AD&D) 7.1.19

Kane County and Group Alternative representatives complete outstanding items on paperwork, sign, date and

No later than 6/15/2019

Kane County and Group Alternative representatives complete enrollment census, including necessary information for all eligible employees. Return to Implementation Consultant

No later than 6/15/2019

Sun Life processes paperwork and installs members into our systems. Sun Life Quality Team checks case for

4-7 business days - No later than 6/22/2019

Implementation Consultant will provide access to the web portal, Sun Life Connect and will also send a "Risk Acceptance" email letting you know we will start preparing policy documents and billing statements

Sun Life begins preparing policy documents and billing statements

Up to 10 business days - No later than 6/25/2019

Once policy documents and bills are ready, Implementation Consultant will send a "Completion Email," implementation will be considered complete and your policy will officially be "Live"

No Later than 6/29/2019

Ben Barron, your designated Client Relationship Executive will be your main point of contact and will reach out to schedule a time to walk through the web portal and answer any questions you may have post-implementation

Ongoing

Implementation Time Line - Morneau Shepell (Current EAP, Direct

Decision from Kane County

No later than 06/01/2019

Morneau Shepell will separate Kane County from IPBC and updating their internal systems, continuity of service

Contracts to received, signed and returned

No later than 06/20/2019

Implementation Time Line - Interactive Health (Current Wellness, Direct

Decision from Kane County

No later than 06/01/2019

Direct contract/amendment received, signed and returned

No later than 06/20/2019

No implementation or disruption in service as the only change will be the direct relationship

Implementation Timeline - Technology

Michael is currently updating the detailed timelines with each of the technology finalists however, the important date of when a decision needs to be made on a vendor is included in Michael's notes below:

Contracts have to be signed and kick off meeting scheduled for **06/01/2019** in order to meet the 120-

One of our options, BTR / Plan Source (ranked in Michael's top 2) appears to be unavailable for an October 2019 implementation due to their pipeline filling up – there is one spot left.

We originally went out to 3 other vendors (Bswift, BenefitExpress and Businessolver direct) and was declined so our options are limited, therefore a timely decision for a vendor is critical in order to secure

COUNTY OF KANE

Christopher J. Lauzen
Kane County Board Chairman



Kane County Government Center
719 South Batavia Avenue
Geneva, IL 60134
P: (630) 232-5930
F: (630) 232-9188
clauzen@kanecoboard.org
www.countyofkane.org

May 1, 2019

Dear Kane County Employees:

Summer is on the horizon, time for baseball, cold beverages and food off the grill. Please join us Friday, June 28th, 2019 for a Kane County Cougars game and camaraderie with colleagues! Root for the team of your choice as The Cougars face the Beloit Snappers. Enjoy "Animation Celebration"! Come for the fun and stay for the fireworks, including a performance by the Jesse White Tumblers!

Kane County Employees Night at the Cougars Game

Cougars Stadium, 34W002 Cherry Lane, Geneva, IL

Friday, June 28, 2019

This year we're securing the Right Field Deck Picnic Table Seating!

This venue includes the following: 2 hour buffet of food, soda and water included in ticket price with a menu of hot dogs, hamburgers, brats, chicken breasts, potato salad, chips and ice cream.

Employee cost remains only \$17 per attendee (children under 3 years are free)

This all-inclusive package is priced at \$34 per adult and \$26 per child, the cost difference will be paid by Kane County Government Event Fund.

Parking is \$5 if purchased in advance, \$10.00 (cash only on site).

Doors open at 5:30 p.m. Game begins at 6:30 p.m.

Warm regards,

Christopher J. Lauzen
Kane County Board Chairman



COUNTY OF KANE

DEPARTMENT OF HUMAN
RESOURCE MANAGEMENT
Sylvia Wetzel
Executive Director



County Government Center
719 S Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3560
Fax: (630) 208-0116
www.countyofkane.org

May 13, 2019

Employee Name
Address
City, State Zip

Dear Employee,

Chairman Chris Lauzen and the County Board will be recognizing you and other Kane County employees with 20 years of Service at the upcoming County Board Meeting. **Please join us at this special recognition of your 20 years of service. We look forward to seeing you on July 9, 2019 at 9:45 a.m.**, 719 South Batavia Avenue, Geneva, IL 60134, Building A in the Board Room on the Main Floor.

Immediately following our Employees Recognition at the Board Meeting there will be refreshments in the Auditorium for the employees and their supervisor, department head and elected officials.

Please confirm your attendance to your Department Payroll Coordinator by Wednesday, July 3, 2019. They will be advising the confirmed attendees to our HR department directly.

Thanks,
Sylvia Wetzel
Human Resource Management Executive Director



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution No.

Adopting Kane County's Guiding Policy for Board and Committee Members

Committee Flow: Human Services Committee, Executive Committee, Board of Supervisors
Contact: Sylvia Wetzel, 630.232.5932

Budget Information:

Was this item budgeted?	Appropriation Amount:
If not budgeted, explain funding source:	

Summary:

Adopting Kane County's Guiding Policy for Board and Committee Members meetings and attendance.

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO.

ADOPTING KANE COUNTY'S GUIDING POLICY FOR BOARD AND COMMITTEE MEMBERS

WHEREAS, the County Board considers it desirable to adopt certain Policies and Procedures regarding Board and Committee Members meetings and attendance; and

WHEREAS, as public official(s) seek to ensure that their public body operates in accordance with the public's interest and the principles of good governance; and

WHEREAS, the purpose of the guideline is to assure a framework of conducting meetings.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board hereby approves the Guiding Policy for Board and Committee Members meetings and attendance.

Passed by the Kane County Board on June 11, 2019.

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Christopher J. Lauzen
Chairman, County Board
Kane County, Illinois

Vote:

19-06 Res Board

The County of Kane
Geneva, Illinois

Guiding Policy
For
Board/Committee Members
Meetings and Attendance

Mission Statement:

In the conduct of their duties Board member(s) are urged to be thorough in preparation, conscientious attendance, and respectful of opinions divergent from their own. Conduct during meetings shall be considerate of those differences and supportive of the ultimate goal that we be good stewards of our constituents' assets and tax dollars and honor their reasonable expectation of sensible and responsive county government.

A public official has the responsibility to ensure that their public body operates in accordance with the public's interest and the principles of good governance. Paramount to these principals is to preserve a spirit of cooperation among Board/Committee members.

GUIDELINES FOR EFFECTIVE BOARDS/COMMITTEES:

1. Attendance is crucial, not only to meet the needs for a quorum, but to fulfill one's responsibilities as an elected or appointed member.
2. Be prepared for the meeting.
3. Members address topics objectively.
4. Be respectful, even if a member personally disagrees.
5. Keep confidentiality as needed, stay on agenda topic.
6. Discuss matters in the proper forum, share information on issues, and avoid blindsiding the administration, board or committee.
7. Adhere to confidentiality of executive sessions.
8. Seek to inform and include all members in any discussions of issues.
9. No Board/Committee member or County Board chairperson shall exert individual action, direct any county employee, or initiate any action that would require a county employee to perform any action contrary to the laws, ordinances or policies of Kane County.

Conduct of Meetings:

1. The Chairperson shall preside at all meetings. In the Chairperson's absence, the Vice Chairperson shall preside.
2. Board members wishing to be heard shall first obtain the approval of the Chairperson and each person who speaks shall address the Chairperson. Individuals attending the meeting shall speak upon being recognized by the Chairperson.
3. The Chairperson shall call to order any person who is disorderly by speaking or otherwise disrupting the proceedings.
4. Audible signals from cell phones shall be disabled during Board/Committee meetings. Cell phone utilization during meetings should be limited to emergencies only; a member will use good judgement and exit the meeting for such a situation.

5. The official record will record the time at which the member enters or leaves the Board/Committee meeting in session.

Attendance:

Each board member has the potential to influence board decisions. Essential factors to ensure the decisions a board makes are fair and meaningful are preparedness, good judgement and regular attendance by all members.

Members of the Board or of any committee, to which they are an appointed member, shall be expected to attend scheduled meetings, absent extenuating circumstances, to which they have been appointed. Attendance will be tracked to ensure other members and the public are aware of the attendance history of the elected members.

1. Board members shall attend all regular Board meetings, and Committee meetings of which they are members. Members who cannot attend a meeting shall endeavor to notify the Committee Chair forty-eight (48) hours prior to the meeting time.

SEVERABILITY AND APPLICATION OF LAW:

A. All of the foregoing rules are intended to comply with all federal and state law. Any rule or portion thereof, which is contrary to law, is null and void to the extent of the contradiction and shall operate in accordance with the law. If any rule or portion thereof is deemed contrary to law, the remainder of the rules shall remain in effect.

B. It is the intent of the Board to comply with the letter and spirit of all applicable laws, including all provisions of the Illinois Open Meetings Act. Additional information about the Open Meetings Act can be obtained by visiting: <http://foia.ilattorneygeneral.net/>.

C. Members of Public Bodies: One-Time Training Requirement - OMA requires that each elected or appointed member of a public body subject to OMA must successfully complete the electronic training curriculum developed and administered by the PAC, and file a copy of the certificate of completion with the public body. 5 ILCS 120/1.05(b). New members of a public body subject to OMA must complete the training not later than the 90th day after taking the oath of office or otherwise assuming responsibilities as a member of the governmental body.

D. If you are a member of a committee or subcommittee of a public body, or a member of more than one public body, taking the training once fulfills the requirement for each position you hold. A member is only required to complete this training one time during his or her term of office, not annually, unless that member is also an OMA designee, in which case annual training is required. The OMA electronic training curriculum is updated each year, therefore public body members may wish to periodically review the training to stay abreast of the law.